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Department of Administration  
OFFICE OF ACCOUNTS AND CONTROL

PAYROLL OFFICE

**ANNUAL STATEMENT OF PERSONAL USAGE FOR STATE PROVIDED VEHICLES  
ANNUAL LEASE VALUE METHOD**

**SECTION A: DRIVER AND VEHICLE INFORMATION**

EMPLOYEE NAME KENNETH McCABE SOCIAL SECURITY #: [REDACTED]  
 (PLEASE PRINT) (11 DIGITS)

AGENCY CCRI PAYROLL ACCOUNT #: [REDACTED]

PERIOD COVERED: FROM 11/1/18 TO: 5/9/19

FORD TAURUS 2012 21 \$ 8,100.00  
 MAKE / MODEL / YEAR REGISTRATION NO. VEHICLE FAIR MKT. VALUE

**SECTION B: CALCULATION OF FRINGE BENEFIT AMOUNT**

<u>118</u>	MINUS	<u>0</u>	=	<u>118</u>
TOTAL MILES		PERSONAL USAGE MILES		BUSINESS MILES
* <u>\$ 1,300.00</u>	X	<u>118</u>	+	<u>118</u>
ANNUAL LEASE VALUE		BUSINESS MILES		TOTAL MILES
				<u>100%</u>
				% BUSINESS USE
GASOLINE CALCULATION 5.5 CENTS	X	<u>0</u>	=	<u>0</u>
OR		NO. OF PERSONAL MILES		AMOUNT OF GASOLINE
<u>0</u>	X	<u>0</u>	=	<u>0</u>
TOTAL COST OF GASOLINE		% OF PERSONAL MILES (100% MINUS BUSINESS USE%)		AMOUNT OF GASOLINE
<u>\$ 1,300</u>	MINUS	<u>1,300</u>	PLUS	<u>0</u>
		BUSINESS USE (BUS. USE % X ALV)		PLUS
				AMOUNT OF GASOLINE
				CHAUFFEUR AMOUNT
\$ <u>0</u>	MINUS	<u>0</u>	=	\$ <u>0</u>
GROSS TAXABLE FRINGE		COMMUTER REIMBURSEMENT		NET TAXABLE FRINGE AMOUNT (VEHICLE USE)

**TO EMPLOYEE:**

Complete and sign this form in duplicate and return to your payroll office. If more than one vehicle is used under this method, complete separate form A-95b for each vehicle.

[Signature] 11/1/19  
Employee's Signature / Date

**NOTE:** Under the annual lease value method, employees are required to furnish to the employing agency substantiating evidence used to arrive at the personal and business miles.

\* AUTO WAS STORED IN CCRI'S PHYSICAL PLANT DEPARTMENT FOR THE SIX MONTH PERIOD OF NOVEMBER 2018 - MAY 2019. ALV WAS PRORATED FROM 2,600 X 6/12 = \$1,300.00



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ANNUAL STATEMENT OF PERSONAL USAGE FOR STATE PROVIDED VEHICLES  
ANNUAL LEASE VALUE METHOD

SECTION A: DRIVER AND VEHICLE INFORMATION

EMPLOYEE NAME MEGHAN HUGHES SOCIAL SECURITY #: [REDACTED]  
 (PLEASE PRINT) (11 DIGITS)

AGENCY CCRI PAYROLL ACCOUNT #: [REDACTED]

PERIOD COVERED: FROM 5/10/19 TO: 10/31/19

FORD TAURUS 2012 21 8,100  
 MAKE / MODEL / YEAR REGISTRATION NO. VEHICLE FAIR MKT. VALUE

SECTION B: CALCULATION OF FRINGE BENEFIT AMOUNT

<u>2,874</u>	MINUS	<u>2,544</u>	=	<u>330</u>
TOTAL MILES		PERSONAL USAGE MILES		BUSINESS MILES
* <u>1,300</u>	X	<u>330</u>	+	<u>2,874</u>
ANNUAL LEASE VALUE		BUSINESS MILES		TOTAL MILES
				= <u>11.48%</u>
				% BUSINESS USE
GASOLINE CALCULATION 5.5 CENTS OR	X	<u>2,544</u>	=	<u>139.92</u>
		NO. OF PERSONAL MILES		AMOUNT OF GASOLINE
	X		=	
TOTAL COST OF GASOLINE		% OF PERSONAL MILES (100% MINUS BUSINESS USE%)		AMOUNT OF GASOLINE
<u>1,300</u>	MINUS	<u>149.27</u>	PLUS	<u>139.92</u>
ANNUAL LEASE VALUE (ALV)		BUSINESS USE (BUS. USE % X ALV)		AMOUNT OF GASOLINE
				PLUS <u>0</u>
				CHAUFFEUR AMOUNT
\$ <u>1,290.65</u>	MINUS	<u>0</u>	=	\$ <u>1,290.65</u>
GROSS TAXABLE FRINGE		COMMUTER REIMBURSEMENT		NET TAXABLE FRINGE AMOUNT (VEHICLE USE)

TO EMPLOYEE:  
Complete and sign this form in duplicate and return to your payroll office. If more than one vehicle is used under this method, complete separate form A-95b for each vehicle.

[Signature]  
Employee's Signature / Date

NOTE: Under the annual lease value method, employees are required to furnish to the employing agency substantiating evidence used to arrive at the personal and business miles.

\* AUTO WAS STORED IN CCRI'S PHYSICAL PLANT DEPARTMENT FOR THE SIX MONTH PERIOD NOVEMBER 2018 - MAY 2019.  
ALV DEDUCTED AS 2 1/2% - 11.48%

2019

President Use of State Vehicle

Month	Year	# of Work Days With Car	Home - Work Round Trip Mileage	Commuting Mileage	Additional De minimus Mileage	Total Potential Personal Mileage
May	2019	14	23.8	333	20	353
June	2019	19	23.8	452	0	452
July	2019	19	23.8	452	0	452
Aug	2019	21	23.8	500	49	549
Sept	2019	13	23.8	309	0	309
Oct	2019	18	23.8	428	0	428
<b>Total</b>		<b>104</b>		<b>2,475</b>	<b>69</b>	<b>2,544 Miles</b>
						<b>2,874</b>
						<b>(330) Diff</b>

Starting using car in mid May 2019.

Odometer Mileage at 10-31-19=	30,100.00
Odometer Mileage at 5-10-19=	<u>27,226.00</u>
Mileage Used	2,874.00
Personal Miles	<u>2,544.00</u>
Difference = Business	330.00

A-51B

Section B - Calculation of Fringe Benefit Amount

Total Mile	2,874.00	
Personal f	2,544.00	
Business f	330.00	
Annual Lease Value \$	1,300.00	
Business f	330.00	
Total Mile	2,874.00	
% Busines	11.48%	
Gas \$	0.055	
Personal f	2,544.00	
Amt of Ga \$	139.92	
ALV \$	1,300.00	
Business t \$	149.27	
Net \$	1,150.73	\$ 1,290.65
Gas \$	139.92	
Chauffeur \$	-	
Gross Taxable Fringe \$	<u>1,290.65</u>	